



KwaZulu Natal Department of Transport  
 NKOSI MHLABUNZIMA MAPHUMULO HOUSE, 172 Burger Street, PIETERMARITZBURG, 3200  
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 Tel: 033 355 0552

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**Minutes of the Meeting for Tender NO. ZNB00712/00000/00/HOD/INF/23/T: THE UPGRADE OF MAIN ROAD P368 PHASE 4: (FROM KM 19.380 TO KM 23.505) IN THE UMZINYATHI DISTRICT UNDER LADYSMITH REGION**

Date: 12 February 2024

Time: 11h00

Venue: Virtual Briefing via Teams

Procedure Matter	Person
1. Opening and Welcome:	Mr. M. Mtshawu
2. Opened and introduction of members present: <ul style="list-style-type: none"> <li>• Mr. Denzyl Anthony – Control Engineering Technician</li> <li>• Nombulelo Zuman - Engineering Technician</li> <li>• Mr. Phindile Qunta – Candidate Engineering Technician</li> <li>• Mr. Peter Forrest -Royal HaskoningDHV/ENsync JV– Department’s Agent.</li> <li>• Mr. Mpumelelo Mtshawu – Royal HaskoningDHV/ENsync JV–Department’s Agent.</li> </ul>	Mr. M. Mtshawu
3. Bidding Process	Mr. M. Mtshawu
3.1 Service Providers were given until 11:00 am to join the virtual briefing session and complete the attendee register form.	
3.2 Register will be emailed to attendees and must be used as evidence of attendance – must be attached to bid documents as proof of attendance to compulsory clarification session.	
3.3 Meeting recorded for minute purposes. Virtual meeting due to Covid Regulations still being enforced. Welcomed everyone to the tender clarification meeting for <b>ZNB00712/00000/00/HOD/INF/23/T: THE UPGRADE OF MAIN ROAD P368 PHASE 4: (FROM KM 19.380 TO KM 23.505) IN THE UMZINYATHI DISTRICT UNDER LADYSMITH REGION</b>	
3.4 Tenderers must have a CIDB contractor grading designation 8CE or higher. Tenderers must be active and currently registered with CIDB during the evaluation of this bid.  Tenderers must be registered and active on the Central Suppliers Database (CSD) to bid.	



Tenderers must be Tax Compliant to bid.

Only tenderers who comply with the functionality criteria for experience of key persons, company past performance in similar Complex and Specialised projects, as stated in the Tender Data, are eligible to be considered for further evaluation.

Only locally produced or locally manufactured goods with a stipulated minimum threshold for local production and content as stated in the Tender Data will be considered. Failure to meet the minimum threshold for local production and content will lead to disqualification.

The successful tenderer will be required comply with the requirements of the CIDB B.U.I.L.D. Programme with respect to Indirect Targeting for Enterprise Development is set at a minimum contribution of 30% of the project's contract value towards subcontracting. The Contractor shall also be required to provide developmental support to Targeted Enterprises.

The successful tenderer will be required to comply with the requirements of the CIDB B.U.I.L.D Programme with respect to the Standard for Skills Development is set at a maximum development support of 0.25% of the project's contract value.

Tenderers shall be required to demonstrate that they will have in their employ during the contract period the necessary personnel satisfying the requirements of the Scope of Work for labour-intensive competencies for management and supervisory personnel.

90/10 Price & Preference Point System will be used for this bid.

Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

3 Stage evaluation process – Administrative Requirements, Functionality Criteria, and Price and Preference Points.

Tender closes at 11 am on 27th February 2024 – Tender documents are requested to be submitted to the tender box in the foyer at The Department of Transport, which is situated at 172 Burger Street, Pietermaritzburg. If the tender box is full, tender documents can be left with the security at reception/in the foyer.

Telegraphic, telephonic, telefax, electronic, or emailed bids will not be considered.

Acquisitions mark late bids (bids received after 11 am). These will not be considered.

Documents to be completed in ink on original tender documents. Do not retype tender documents. Retyped documents will be considered non-responsive.

Ensure that you complete the bid documents accurately and in their entirety. Complete all SBDs and ensure that they are signed and witnessed. If something is not applicable – state it on the document. Incomplete documents will be considered non-responsive.

SBD 4 – Declare everything – Conflict of interest etc.

SBD 6.2 – Local Content – Complete Annexures C, D, and E and ensure they are returned with your bid documents.

All bid document pages must be initialled and signed off with original signatures.



Bids must be submitted in a sealed envelope which is clearly marked with the bid reference number, title, and closing date.

12-week validity period on bid from closing date.

Tenderers are encouraged to visit the site of the works – this is not compulsory – Page T6 of the bid document provides directions to be referred to on the tender document regarding the site visits.

The deadline for submission of technical queries is the 20th February 2024

For Procedural enquiries contact Miss. Londiwe Zuma – contact details can be found on the bid document.

For Technical enquiries contact Mr. P Qunta– contact details can be found on the bid document.

#### **4 T1.2 TENDER DATA**

4.1 The Tenderers attention was drawn to the Tender Data, page T11 to T15 for the Functionality requirements. Where 60 points is allocated to Key Personnel and 40 points allocated to Tenderers Relevant Experience. Minimum of 65% is required for Tenderer to qualify for further evaluation.

#### **5 PART T2.2: RETURNABLE SCHEDULES**

Referring to pages T-17 to T-54, the tenderer's attention was drawn to the following:

T39 H1 Add information related to the Key Personnel on the table provided and attach Curriculum Vitae (CV).

T44-T45 K Specified minimum of 6% local labour content required.

#### **6 PART C1: AGREEMENTS AND CONTRACT DATA**

Referring to pages C3 to C23, the Tenderer's attention was drawn to the following:

C3 C1.1 Form of Offer value is the total amount carried forward from page C70

C7-C9 C1.2.1 Conditions of Contract Refers to GCC2015

C10-C14 C1.2.2 Data provided by Employer.

SCC 1.1.1.14 Time to achieve Practical Completion is 14 months.

SCC 4.1.1 Refers to Contract Participation Goals. Local labour is 6% and Target Enterprises is 30%

SCC 5.14.4 The Contractor shall submit:

- i) evidence the local labour and Targeted Enterprises have been paid
- ii) Survey and material info for As-built.

C15 C1.2.3 Data provided by the Contractor.

SCC 6.8.3 Special Materials Rates (Bitumen), for the Base Month

C16 to C23 Forms C1.3 to C1.6 are Pro-forma forms (filled in by successful Tenderer only)

The tenderers were advised to familiarise themselves with these forms. The Successful Tender will have to provide Performance Guarantee before commencing the works.

#### **7 PART C2: PRICING DATA**



The pricing data on pages C24 to C72 were briefly highlighted.

The Bill of Quantities are in accordance with the Standard Specifications for Road and Bridge Works for South Africa Authorities (COTO) 2020.

The tenderers attention was drawn to pages C29 to C72 which contain the pricing schedule that is to be completed including page C70 (summary page) with the amount to be carried forward to page C3 (form of offer).

Tenderers were requested to take note that the bill of quantities is split into 3 sections (Roadworks, Expanded Public Works Programme and Small Contractor Development).

Tenderers have to familiarise themselves with the "set aside bill of quantities for CPG" on page C288 to C317 under Project Specifications Part F.

## **8 C3.2 PROJECT SPECIFICATION**

### **8.1 PART A: GENERAL**

The reference was made the detailed description of the works on page C75 to C85.

It was noted that the project involves the Upgrading of the Provincial Road P368 from a gravel to a surfaced road (km19,380 to km23,505). This will then complete the entire 28,359km of P368, which starts at P6-3 (R33 Route Greytown through Tugela Ferry) and ends at the P12-2 (R74 Route Greytown through Muden and Weenen).

Item 1.5 refers to the detailed description of the works including access to site, approximate leading quantities (page C79), Material investigations, Material sources, Accommodation of Traffic, Existing services and Labour requirements etc.

Design Drawings include the Road Layout Plans, Longitudinal Plans, Cross Sections and Setting Out Plan

All community communication will be done through the PLC which will be formed with all the stakeholders to keep everyone informed and engaged during construction.

### **8.2 PART B: AMENDMENTS TO THE STANDARD SPECIFICATIONS**

Tenderers attention was drawn to project specifics which refers to amendments to COTO document covered from page C92 to C118. The tenderers are therefore to familiarise themselves with the COTO specification.

Clause PSA1.2.3.4 Extension of time for delays caused by rainfall, method 2 refers to "N" which shall be 40 for the duration of the contract that the Tenderer needs to allow in their programme.

Clause PSA4.1.3.1 " Provision is made in item C4.1.2 for additional materials investigations during the supplementary exploration operation at the borrow pit." – Provisional Sum of R175000.00

### **8.3 PART C: ENVIRONMENTAL MANAGEMENT SPECIFICATION**

Page C120 to C195 for the environmental management specification and the project specific environmental management plan (EMP).



The contractor should note that obligations imposed by the EMP are legally binding in terms of environmental statutory legislation and in terms of the special conditions of contract that pertain to this project.

**PART D: REQUIREMENTS OF OCCUPATIONAL HEALTH & SAFETY**

Part D: OHS 1993 Health and Safety Specification is included from page C196 to C229 of the tender document.

The project requires a Construction Work Permit (CWP) in line with the Construction Regulations 2014. The successful Tenderer will be expected to provide all documents required for the CWP dossier to the Department of Labour (DoL). No work shall commence until the CWP with site-specific number have been issued.

**8.4 PART E: REQUIREMENTS OF EXPANDED PUBLIC WORKS PROGRAMME (EPWP)**

Referring to pages C230 to C264 is the requirement/specification that the Tenderers need to be familiar with regarding the expanded public works programme (EPWP).

**8.5 PART F: SMALL CONTRACTOR DEVELOPMENT**

Referring to pages C265 to C286 is the requirement/specification that the Tenderers need to be familiar with for Small Contractor Development. A portion of the works has been set aside for subcontracting to CPG and the tenderer is not expected to price these items (C288 to C317).

It was also noted that the successful tenderer will be expected to subcontract other works within his priced schedule to achieve the minimum CPG of 30%.

**8.6 PART G: CONTRACT SKILLS DEVELOPMENT GOAL (CSDG)**

Referring to pages C318 to C336 is the requirements / specifications that the tenderers need to be familiar with the programme.

**9 LOCALITY PLAN, SERVICES, MATERIAL & TRAFFIC INFORMATION**

**10 QUESTIONS**

Tenderers were requested to send all the tender queries to the details provided on the Tender Document.

Bidding procedure enquiries:

Miss Londiwe Zuma

Telephone: 033 355 0475

E-mail: [Londiwe.Zuma@Kzntransport.gov.za](mailto:Londiwe.Zuma@Kzntransport.gov.za)

Technical enquiries:

Mr Phindile Qunta

Telephone: (033) 355 8600

E-mail:

[Phindile.Qunta@Kzntransport.gov.za](mailto:Phindile.Qunta@Kzntransport.gov.za)

Employer's Agent:

[peter.forrest@rhdhv.com](mailto:peter.forrest@rhdhv.com)



The Following Questions were asked:

Q1. Would it be acceptable for the re-printed document for submission, to only be copied in white paper and not the colour pages specified?

Answer: The re-printing for submission, can be done on just white paper.

Q2. Can the Schedule of Quantities be supplied as an electronic excel spreadsheet?

Answer: Yes – This will be uploaded onto the Departmental Website for the Project.

**Approval by officials who attended the meeting**

The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Phindile Qunta	TIDS		19/02/24
Denzyl Anthony	TIDS		20/02/24
Mpumelelo Mtshawu	Department's Agent (Royal HaskoningDHV/ENsync JV)		20/02/2024